

Festival House 12 Essex Street East Dublin 2, D02 EH42 Ireland info@theatreforum.ie +353 1 677 8779 @theatreforumie www.theatreforum.ie

Theatre Forum Company Limited by Guarantee Notice of the Annual General Meeting (AGM)

11.30am, 30 September 2020 at Mermaid County Wicklow Arts Centre, Main Street, Bray, Co. Wicklow and <u>virtually</u>.

Following the Government's restrictions in relation to travel and public gatherings, notice is hereby given that the Annual General Meeting (AGM) of the company will be held at Mermaid County Wicklow Arts Centre and <u>virtually</u> at 11.30am on Wednesday 30 September 2020 for the purpose of transacting the following business:

- 1. To open the meeting and outline how members can ask questions or contribute to the AGM.
- **2.** To receive and consider the Directors' Report and Financial Statements for the year ending 31 December 2019.
- **3.** To authorise the Directors to appoint, fix the term and remuneration of the statutory auditor UHY Farrelly Dawe White Limited.
- **4.** To receive the Chair's review of the company's affairs and discuss any matters arising including the company's proposed strategy for 2021-2022 and its adaptation to a Covid-19 operating environment.
- **5.** To transact any other Ordinary Business of the company including the election of three directors.
- **6.** To outline the company's planned support for independent artists for the remainder of 2020 and 2021-2022.
- 7. Announce forthcoming events, announce election results and AOB.

8 September 2020 By Order of the Board

Marketa Dowling Secretary

Registered Office Festival House, 12 Essex Street East, Dublin 2, D02 EH42.