

Run of the Mill

Associate Director



Application Information 2024

Position: Associate Director

Fee: €37,500 - €40,000 per annum pro rata, depending on experience (1 full day and 2 half days per week or equivalent of, 46 weeks per year)

Contract: 1 year, part-time, in-person & remote, January 2025 to December 2025

Responsible to: Artistic Director, Creative Producer and the Board of Directors

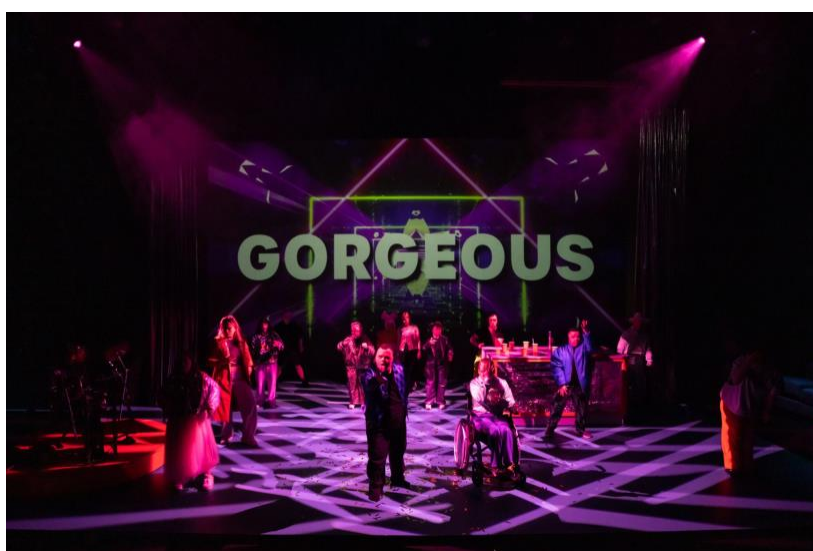
Run of the Mill

Run of the Mill is a multi-award-winning inclusive arts organisation committed to supporting people with intellectual disabilities to access high quality experiences in the arts as artists, makers and participants.

At Run of the Mill, we collaborate to make work across theatre and film that

gives voice to the lived experiences of our participants. We believe that people with intellectual disabilities are underrepresented in the arts, on our screens, and on our stages — we aim to redress that imbalance by making work that puts the stories and ideas of our participants front and centre. We champion the rights of our participants to be involved in the arts and we lobby for increased access for disabled artists to the arts in all capacities — as audience members, participants, artists and paid professionals — and we work towards making the landscape of arts practice in Ireland a more inclusive one.

In recent years, the work of Run of the Mill has grown in scope, ambition and visibility. Led by Artistic Director Aisling Byrne alongside Creative Producer Killian Coyle, the work has evolved from grassroots beginnings in our local community to the presentation of award-winning productions on mainstream stages, numerous high profile national media appearances and significant investment and support from the Arts Council of Ireland and Kildare County Council across numerous projects. Recent work includes *Linda, George, & Gillian* [Work in Development] (Run of the Mill, Dublin Theatre Festival, 2024), *Real Life* (Run of the Mill, Project Arts Centre, 2024, the Oscar-



Qualifying Headspace (Run of the Mill & Arcade Film – Winner Grand Prix Best Irish Short at 67th Cork International Film Festival, European Film Awards Candidacy, 2023) and the multi-award winning *Making a Mark*.



Outline of the Role

The Associate Director will play a crucial role in supporting the Artistic Director with the planning, delivery, and oversight of Run of the Mill's diverse portfolio of projects, including theatre productions, artist development initiatives, and workshop programs. A key aspect of the role will be leading the in-house Youth Theatre programme, where the Associate Director will be

responsible for developing, planning, and implementing engaging, high-quality experiences for young participants. The Associate Director will collaborate closely with the Artistic Director, Creative Producer, and other team members to ensure the successful delivery of Run of the Mill's mission and artistic vision.

Key Responsibilities

Note: This job description is a guide to broad areas of responsibility and accountability and should not be regarded as a comprehensive listing. The job description may be subject to review in view of the changing needs of the company.

This is an exciting opportunity for a passionate and innovative individual to join a multi-award-winning inclusive arts organisation at a pivotal moment in its growth. You will have the chance to shape the artistic direction of our Youth Theatre programme and contribute to meaningful projects that amplify the voices of people with intellectual disabilities in the arts. You will have the opportunity to work alongside the core-team and in particular, the Artistic Director, to develop professionally and be mentored within the role with a view towards expanding your potential for leadership in a supportive framework. The role offers a unique blend of creative leadership, community engagement, and professional development within a supportive and dynamic environment.

- Support the Artistic Director in the planning, delivery and evaluation of productions, including theatre and film projects.
- Assist in overseeing the development and delivery of artist development programmes, ensuring they align with the organisation's inclusive mission and best practice.
- Lead the planning and implementation of Run of the Mill's Youth Theatre programme, creating and delivering workshops, classes, and productions.

- Facilitate workshops and rehearsal processes, ensuring a safe, supportive, and creative environment for participants in line with company objectives, policies and procedures with particular attention to Safeguarding.
- Contribute to strategic planning discussions and help identify growth opportunities for the organisation's artistic programme's.
- Build and maintain relationships with external partners, collaborators, and stakeholders.
- Assist with funding applications, reporting, and other administrative tasks related to programme delivery.

Who are we looking for?

We are seeking a candidate who is passionate about inclusive arts practice and committed to creating high-quality artistic experiences for people with intellectual disabilities.

The successful candidate will have:

- A background in theatre direction, facilitation, and / or arts management
- A strong interest in social inclusion and socially engaged collaborative arts
- Experience working collaboratively, be an effective communicator
- The ability to manage multiple projects at various stages of development
- Desirable: Experience working in arts participation contexts with a knowledge of best practice and safeguarding policy.



Above all, we are interested in a candidate who is self-motivated and idea-driven, with a passion for creativity and inclusion. We are looking for someone who is interested and invested in being a part of this exciting juncture for Run of the Mill, and supporting us to develop our vision through collaboration and teamwork.

Terms & Conditions:

- This position will be based in Dublin, Kildare and the surrounding regions.
- The successful candidate will be expected to work 16 hours per week and will be willing to undertake evening and weekend work as necessitated.
- The successful candidate must be available for in person engagements weekly on Thursday afternoon / evenings (2 hours) and Friday mornings (4 hours). The other hours (10 hours) related to the engagement will be treated as flexible and remote.



How to Apply

Applications must include a cover letter and a CV including full contact information and two references. We are also happy to receive a video or audio clip (no longer than 3 mins) in lieu of a cover letter.

You should email your application to killian@runofthemill.ie & aisling@runofthemill.ie —

Please use “ROTM Associate Director Application” in the subject line.

If your application file is too large for email, please feel free to send it via Google Drive, Dropbox, or another preferred file-sharing system. Please ensure the link is working and does not expire.

- **Applications must be submitted by Monday 2 December at 1pm.**
- Shortlisting will take place and candidates called for interview will be contacted by **Thursday 5 December.**
- Interviews will be held on week commencing **Monday 9 December.**

