



**Business Continuity and Recovery Planning**

- Appoint Covid19 compliance manager
- Venue specific risk assessment with staff and artist engagement
- Project risk assessment upcoming work

**Facilities - prepare centre for access**

- Covid ready - follow NSAI / Public Health / HSA requirements
- Hygiene stations and signage installed
- Furniture /equipment spacing to facilitate social distancing (SD)
- Review venue cleaning protocol / procedure
- Order PPE as required following assessment
- Revise existing safety equipment/facility servicing requirements

**Artist Studios / Venue Technical**

- Scale of work informs staff and artist access for phase 2/3 - low levels of daily interaction
- Artists and Staff briefing/ training / upskilling
- Install audience management infrastructure and supplementary audience messaging
- Upskilling of staff for FOH procedures and protocol
- Gallery Exhibition Build - dependent on scale of work

**Rehearsals**

- access control eg. ticketed, queuing systems
- FOH systems in place to support social distancing
- Consider soft opening to create management systems

**Theatre Fit up**

- Show specific Risk assessment agreed
- Agreed personnel list with venue - agree capacities
- Social distancing agreed for staging/ dressing rooms, work on stage
- Scale or type of show may require rehearsals in phase 5

**Art Centre Workshops**

**Theatres allowed to open with SD**

- access control eg. all entrance ticketed, queuing systems
- FOH systems in place to support social distancing
- Consider soft opening to create management systems

Phase 1 - from May 18th

Phased return of outdoor workers (e.g. construction workers, gardeners). Social distancing requirements continue to apply.

Phase 2 - from 8th June

Phased return of workers, such as solitary and other workers that, due to nature of work, can maintain 2m distance constantly. Social distancing requirements continue to apply.

Phase 3 - from 29th June

Organisations where employees have low levels of daily interaction with people and where social distancing can be maintained.

Open cafes and restaurants providing on-premises food & beverages

Phase 1-4  
Risk-based return to onsite working.  
Continue to maintain remote working for all workers / businesses that can do so.

Phase 4 - from 20th July

Organisations where employees cannot remote work to be considered first for return to onsite working arrangements.

Cultural-

Open museums, galleries, and other cultural outlets where people are non-stationary, social distancing can be maintained and strict hand hygiene on entry

Phase 5 from 10th August

Applying a risk-based return to onsite working applicable fairly across all sectors. Higher risk organisations which by their nature cannot easily maintain social distancing implement plans for how they can eventually progress towards onsite return of full staff complement.

Cultural-

Open theatres and cinemas where social distancing can be maintained

The lifting of government restrictions is dependent on the success of each phase and restrictions may be re-imposed or lifted earlier as required. This diagram is illustrative and the opening of a venue facilities after the lifting of governments restrictions is based on that Venues specific Covid-19 risk assessment being undertaken.